



## INDEPENDENT AUDITOR'S REPORT

To

**The Chief Municipal Officer**

**NAGAR PARISHAD THIKARI, DIST. BARWANI (M.P.)**

### Report on the Financial Statements

We have audited the accompanying financial statements of **NAGAR PARISHAD THIKARI, DIST. BARWANI (M.P.)**

Which comprise the income and expenditure for the year ended **31/03/2021** and other explanatory statement.

### Management Responsibility for the Financial Statements

The management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance of the council. This responsibility includes design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the standards on auditing issued by the Institute of Chartered Accountants of India. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from misstatements.





An Audit involves performing procedure to obtain audit evidence about the amounts and disclosure in the financial statements. The procedure selected depends upon auditor's judgment, including the assessment of the risk of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessment, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedure that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements.

We believe that audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give the information required by the ULB in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) In case of the income and expenditure, of the income & expenditure for the year ended on that date;
- (b) Other explanatory statement i.e. fixed asset list, details if bank account, statement of the grant received.

### Scope of audit work

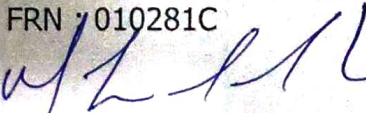
As required by the letter no. Audit/Account Govt.-4(A) 2021/10082 Bhopal Dated 23.6.2021 issued by Office of the Director, Urban Administration & Development, Bhopal, M.P. we give in the "scope of the audit report", a statement on the matters specified in the above mentioned letter, to the extent applicable.

For,

*M. Laddha & Associates,*

Chartered Accountants

FRN : 010281C

  
CA Manish Kumar Laddha  
(Partner)

M.No. 400015

Date : 16/06/2022

UDIN : 22400015ALCTSL3153





कार्यालय नगर परिषद, ठीकरी

बैंक समाधान पत्रक

वित्तीय वर्ष : 2020-21

बैंक ऑफ बड़ौदा, शाखा : ठीकरी, खाता संख्या - 44540100010530

रोकड़बही अनुसार अंतिम शेष :

14643783.00

पासबुक अनुसार अंतिम शेष :

14643783.00

Chief Municipal Officer अधिकारी

Nagar Parishad, Thikri Dist. Barwani (M.P.)

Date: 16/06/2021 (म.प्र.)

Place : Indore

For M Laddha & Associates,

Chartered Accountants

(Firm Regn.No: 010281C)

(CA Manish Kumar Laddha)

Partner

(Membership No.400015)


UDIN : 22400015ALCTSL3153



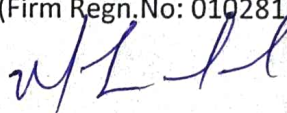
## नगर परिषद ठीकरी

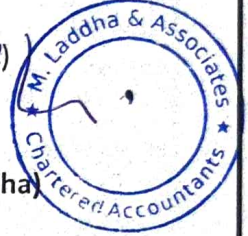
नगद प्रवाह विवरण वर्ष 2020-21 के लिये

माह	प्रारंभिक शेष	माह में प्राप्ति	माह में भुगतान	अंतिम शेष
फरवरी 2021	0.00	250870.00	100118.00	150752.00
मार्च 2021	150752.00	14493191.00	160.00	14643783.00

  
मुख्य नगरपालिका अधिकारी  
Chief Municipal Officer  
Nagar Parishad, Thikri Dist. Barwani (M.P.)  
Date : 16/06/2022  
Place : Indore

For M Laddha & Associates,  
Chartered Accountants  
(Firm Regn.No: 0102810)

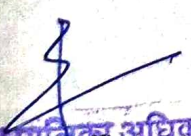
  
(CA Manish Kumar Laddha)  
Partner  
(Membership No.400015)  
UDIN : 22400015ALCTSL3153



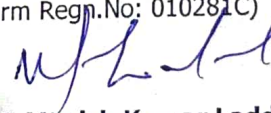


**नगर परिषद ठीकरी**  
जिला बड़वानी  
**लाभ एवं हानि खाते**  
1-अप्रै.-20 से 31-मार्च-21

विवरण	राशि 1-अप्रै.-20 से 31-मार्च-21	विवरण	राशि 1-अप्रै.-20 से 31-मार्च-21
ब्याज एवं वित्त प्रभार		कर राजस्व	214850.00
बैंक प्रभार	118.00	जमीन टेक्स	500.00
शुद्ध लाभ		जलकर चालू	156070.00
		जलकर बकाया	14590.00
		भवन कर चालू	25530.00
		भवन प्रकाश कर	13600.00
		सफाई कर	4560.00
		नगर पालिका की सम्पत्तियों से प्राप्त किराया	35620.00
		कमरा किराया बकाया	3000.00
		जमीन किराया	2500.00
		दुकान किराया चालू	20920.00
		भवन भूमि किराया	9200.00
		निर्दिष्ट राजस्व एवं क्षतिपूर्ति	
		चुंगी क्षतिपूर्ति	1786534.00
		बिक्री एवं भाड़ा प्रभार	
		शव वाहन	20030.00
		शुल्क एवं उपभोक्ता प्रभार	
		अर्थदण्ड	10807.00
		आवेदन शुल्क	1720.00
		कालोनी रजिस्ट्रेशन शुल्क	50000.00
		जन्म प्रमाण पत्र शुल्क	50.00
		नामांतरण शुल्क	47500.00
		निवासी प्रमाण पत्र शुल्क	500.00
		प्रमाण पत्र शुल्क	1030.00
		मृत्यु प्रमाण पत्र शुल्क	150.00
योग	2168791.00	योग	2168791.00

  
Chief Municipal Officer  
Nagar Parishad, Thikri Dist. Barwani (M.P.)  
Date: 16/06/2022 (म.प्र.)  
Place : Indore

For M Laddha & Associates,  
Chartered Accountants  
(Firm Regn.No: 010281C)

  
(CA Manish Kumar Laddha)  
Partner  
(Membership No.400015)  
UDIN : 22400015ALCTSL3153





नगर परिषद ठीकरी

जिला बड़वानी

प्राप्ति और भुगतान

1-अप्रै.-20 से 31-मार्च-21

प्राप्ति	राशि	भुगतान	राशि
अनुदान, विशिष्ट उद्देश्य के लिए अशदान		12475000.00	
15 वां वित्त आयोग	6842000.00	अप्रत्याभूत ऋण	160.00
मुख्यमंत्री अधोसंरचना (फेस 3)	2800000.00	लेखापाल अग्रिम (कमी आकार)	160.00
मूलभूत	1088000.00	ब्याज एवं वित्त प्रभार	118.00
राज्य वित्त आयोग	989000.00	बैंक प्रभार	118.00
सड़क मरम्मत	756000.00	राजस्व अनुदान, योगदान एवं सब्सिडी	100000.00
अप्रत्याभूत ऋण		राजस्व अनुदान - अन्य संगठन	100000.00
लेखापाल अग्रिम (कमी आकार)	270.00	अन्तिम शेष	14643783.00
कर राजस्व		बैंक खाता	14643783.00
जमीन टेक्स	500.00	बैंक ऑफ बड़ौदा, खाता नं. 10530	14643783.00
जलकर चालू	156070.00		
जलकर बकाया	14590.00		
भवन कर चालू	25530.00		
भवन प्रकाश कर	13600.00		
सफाई कर	4560.00		
नगर पालिका की सम्पत्तियों से प्राप्त किराया		35620.00	
कमरा किराया बकाया	3000.00		
जमीन किराया	2500.00		
दुकान किराया चालू	20920.00		
भवन भूमि किराया	9200.00		
निर्दिष्ट राजस्व एवं क्षतिपूर्ति		1786534.00	
चुंगी क्षतिपूर्ति	1786534.00		
बिक्री एवं भाड़ा प्रभार		20030.00	
शव वाहन	20030.00		
राजस्व अनुदान, योगदान एवं सब्सिडी		100000.00	
राजस्व अनुदान - अन्य संगठन	100000.00		
शुल्क एवं उपभोक्ता प्रभार		111757.00	
अर्धदण्ड	10807.00		
आवेदन शुल्क	1720.00		
कालोनी रजिस्ट्रेशन शुल्क	50000.00		
जन्म प्रमाण पत्र शुल्क	50.00		
नामांतरण शुल्क	47500.00		
निवासी प्रमाण पत्र शुल्क	500.00		
प्रमाण पत्र शुल्क	1030.00		
मृत्यु प्रमाण पत्र शुल्क	150.00		
योग	14744061.00	योग	14744061.00

मुख्य नगरपालिका अधिकारी  
Chief Municipal Officer

Nagar Parishad, Thikri Dist. Barwani (M.P.)

Date : 16/06/2022

Place : Indore

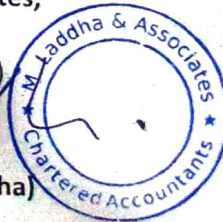
For M Laddha & Associates,  
Chartered Accountants  
(Firm Regn.No: 010281C)

(CA Manish Kumar Laddha)

Partner

(Membership No.400015)

UDIN : 22400015ALCTSL3153





## Scope of Audit Work

### 1. AUDIT OF REVENUE

- i) The auditor is responsible for the audit of revenue from various sources.

We have verified the revenue from various sources which are recognized and entered in the books of account produced before us for verification.

- ii) He also responsible to check the revenue receipts from the counter files of receipts book and verify that the money receipt is duly deposited in respective bank account.

The counter foils of revenue receipts were made available to us for verification. It was informed to us that the revenue/tax collector/officer collect the tax of their respective wards and directly deposits the amount collected to Nagar Parishad, Thikari and they deposit the receipts to the bank account. We also verified the demand register against which revenue receipts were made. Register was duly certified by the concerned officer.

- iii) Delay beyond 2 working days shall be immediately brought to the notice of commissioner/CMO.

No such instances were noticed during the test check of such entries conducted by us except the circumstances like public holidays, government or local holidays etc.

- iv) The entries in cash book shall be verified

We have verified the entries in cash book on test check basis and no major discrepancies were noticed by us.

- v) The auditor shall specifically mention in the report the revenue recovery yearly targets any lapses in revenue recovery shall be a part of the report.

As explained to us no such targets has received by the council.

- vi) The auditor shall verify the interest income from FDRs and verify that interest is duly and timely accounted for in cash book.

We have verified the documents and information provided before us for verification and concludes that there is no FDR made by the parishad during the year under audit.

- vii) Percentage of revenue collection increases/decrease in various heads in Sampattikar, samekitkar, shiksha upkar, nagriya vikas upkar and other tax, compared to previous year shall be part of report.

As the parishad has first year of audit hence no data available to us for the same.

- viii) The case where, the investments are made on lesser interest rates shall be brought to the notice of the commissioner/CMO.

No such discrepancies were found.





## 2. AUDIT OF EXPENDITURE

- i) The auditor is responsible for audit of expenditure under all the schemes.

We have verified the expenditure under various heads with the available vouchers and bills which was recognized and entered in the books of accounts produced before us for the verification.

- ii) He is also responsible for checking the entries in cash book and verifying them from relevant voucher:

We have verified the entries in cash book on test check basis which were supported by relevant vouchers/note sheets and no major discrepancies in the entries of cash book be ruled out.

- iii) He should check monthly balance of the cash book and guide the accountant to rectify errors, if any.

The monthly balances of cash book were checked by us and guidance was provided to the accountant and the errors were rectified wherever required.

- iv) He shall also verify that the expenditure for a particular scheme is limited to funds allocated for that particular scheme any over payment shall be brought to the notice of the Commissioner /CMO.

Verification of expenditure for a particular scheme was conducted and no cases of over payment were noticed during the audit.

- v) He shall also verify that the expenditure is in accordance with the guideline, directives, acts and rules issued by the Government of India/ State Government.

In absence of availability of guidelines, directives, acts and rules issued by the Government of India/ State Government, it was not possible for us to verify the expenditures in accordance with such guidelines etc.

- vi) During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent authority and shall be limited to the administrative and financial limits of the sanctioning authority.

We have verified the expenditure on test check basis and it was found that such expenditure were duly supported by financial and administrative sanctions accorded by competent authority.

- vii) All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observation shall be ensured during the audit. Non- compliance of audit para's shall be brought to the notice of Commissioner/ CMO.

No such instances were noticed during the test check of such entries conducted by us.





- viii) The auditor shall be responsible for verification of scheme-wise/ project-wise Utilization Certificate (UC's). UC's shall be tallied with the Income & Expenditure and creation of Fixed Assets.

We have verified, on test check basis, the books of accounts and we found that no Utilization Certificate of any schemes has been issued.

### 3. AUDIT OF BOOK KEEPING

- i) The auditor is responsible for audit of the books of accounts as well as stores.  
As per the information and explanation provided to us by the management of the council and on the perusal of books of accounts as well as stores by us, it was noticed by us that the council has maintained all the required books of accounts as prescribed under ULB.

- ii) He shall verify that all the books of accounts and stores are maintained as per Accounting Rules applicable to Urban Local Bodies. Any discrepancies shall be brought to the notice of Commissioner/ CMO.

As stated in point no. 1 above, as the books of accounts and stores are maintained as prescribed under ULB.

- iii) The auditor shall verify advance register and see that all the advance are timely recovered according to the condition of advance. All the case of non-recovery shall be specifically mentioned in audit report.

As per the information and explanation provided to us by the management of the council, no specific condition related to advances are placed and proper advance register has been maintained by the council.

- iv) Bank Reconciliation Statement (BRS) shall be verified from the records of ULB and the bank concerned. If BRS is not prepared the auditor will help in the preparation of BRS.

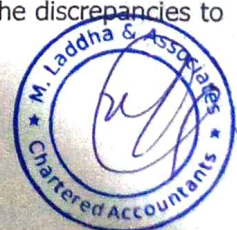
Bank Reconciliation Statement for all the concerned bank accounts was made available to us for verification.

- v) He shall be responsible for verifying the entries in the Grant Register. The receipts and payment of Grants shall be duly verified from the entries in the cashbook.

As per the information and explanation provided to us by the management of the council and on the perusal of books of accounts no grant was received by the council during the period of Audit.

- vi) The auditor shall verify the fixed assets register from other records and discrepancies shall be brought to the notice of Commissioner/CMO.

The fixed asset register is not maintained by the council. Therefore, we are unable to bring the discrepancies to the notice of Commissioner/CMO.





- vii) The auditor shall reconcile the account of receipt and payment especially for project funds.

No receipt and payment account has been prepared related to project funds. Hence, it is not possible for us to reconcile the same.

**4. AUDIT OF FDR:**

- i) The auditor is responsible for audit of all fixed deposits and term deposits.  
As per documents produced before us for verification and as per explanation given to us no fixed deposits are made by the council during the year under audit.
- ii) It shall be ensured that proper records of FDR's are maintained and renewals are timely done.  
Not applicable as there is no FDR.
- iii) The case where FDR's/TDR's are kept at low rate of interest than prevailing rate shall be immediately brought to the notice of Commissioner/CMO.  
No such cases are found.
- iv) Interest earned on FDR/TDR shall be verified from entries in cash book.  
Not applicable as there is no FDR

**5. AUDIT OF TENDER'S/BIDS:**

- i) The auditor is responsible for audit of all tenders /bids invited by the ULB's.  
Documents related to tender and bids are verified on test check basis.
- ii) He shall check whether competitive tendering procedures are followed for all bids.  
As per the information and explanation provided to us and as per books of accounts produced before us by the management of the Council, we found that there is no tender issued during the period of audit.
- iii) He shall verify the receipts of tender fee/ bid processing fee/ performance guarantee both during the construction and maintenance period.  
  
Not applicable as no tender issued.
- iv) The bank guarantees, if received in lieu of bid processing fee/ performance guarantee shall be verified from the issuing banks.  
  
No such cases were found.





- v) The conditions of BG shall also be verified, any BG with any such condition which is against the interests of the ULB shall be verified and brought to the notice of the Commissioner/ CMO.

Not applicable.

- vi) The cases of extension of BG shall be brought to the notice of the Commissioner/CMO. Proper guidance to extend the BG's shall also be given to ULB's.

Not applicable.

- vii) The contract closure shall also be verified by the auditor.

No contract closure documents were made available to us for verification.

## 6. AUDIT OF GRANTS AND LOANS

- i) The auditor is responsible for audit of grants given by the Central Government and its utilization.

While verifying the entries from grant register we found that the grant register is maintained manually and all the receipts and payments (if any) are entered in to the grant register.

- ii) He is responsible for audit of grants received from State Government and its utilization.

As per books of accounts produced before us for verification we found that no grant was received by the council during the period of audit.

- iii) He shall perform audit of loans provided for physical infrastructure and its utilization. During this audit the auditor shall specifically comment on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons of non-generation of revenue.

As per books of accounts produced before us for verification we found that no loan was taken by the council during the period of audit.

- iv) The auditor shall specifically point out any diversion of funds from capital receipts/ grants/ loans to revenue expenditure.

As per books of accounts produced before us for verification we found that no such diversion were found.





**Other Observations/ comments/ suggestions/ discrepancies:**

It is suggested that books of accounts of Nagar Parishad should be maintained. Registers relating to Grant, Fixed Assets, PF, FDR etc. should properly maintained for keeping proper records and its utilization.

Place: Indore

Date : 16/06/2022

**Chief Municipal Officer**  
Nagar Parishad, Thikri Dist. Barwani (M.P.)  
मुख्य नगरपालिका अधिकारी (म.प्र.)

**For M Laddha & Associates,**

Chartered Accountants

(Firm Regn.No: 010281C)

**(CA Manish Kumar Laddha)**

**Partner**

(Membership No.: 400015)

UDIN: 22400015ALCTSL3153

